

On the basis of Statute of the College ESLG the Management Board of the College adopted the following

**REGULATION ON ELECTION CRITERIA AND APPOINTMENT OF ELECTED  
POSITIONS IN ACADEMIC BODIES**

## *I. General provisions*

### 1. Article (contents of rules and regulations)

The present regulation regulates the criteria for election and appointment of staff into elected positions of the academic and governing bodies of College ESLG.

### 2. Article (time limits)

The Regulation shall also stipulate the time limit of election of an academic official in the elected position.

## ***Management Board***

### 3. Article (Election into Management Board)

The Management Board is composed of at least two members representing the shareholders of the College.

Each shareholder may elect up to two representatives to serve in the Management Board.

### 4. Article (election criteria)

The Members of Management Board must meet the following criteria:

- Be older than 21 years old;
- Have academic degree of B.Sc. at least;
- Have high personal and academic integrity;
- Have high financial integrity;

### 5. Article (election procedure)

Election of members of Management Board shall be made in the Assembly of Shareholders, whereby each shareholder can nominate at least three members for election into Management Board.

### 6. Article (Time-limit of service)

Members of Management Board shall be elected for a service of five years

## **Rector**

### 7. Article (Election of Rector)

Nomination of rector can be made by at least five members of academic staff who file a petition or any academic staff can nominate and apply for the position of the Rector. The position of Rector is approved by the Senate and recommended to Management Board for final approval.

8. Article  
(election criteria)

The Rector must meet the following criteria:

- Be at least Assistant Professor;
- Have a strong research background;
- Have a strong academic management experience;
- Have high academic integrity;

9. Article  
(election procedure)

The Senate opens the call for applications for the position of Rector. The Senate establishes the joint nomination committee composed of five members. All applicants will be interviewed by the committee. The proposed candidate needs the majority of votes in the Senate before recommending the nomination to the Management Board who decide with the qualified majority according to the votes of shareholders in the Management Board.

10. Article  
(Time-limit of service)

Rector shall be elected for the term of five years.

*Senate*

11. Article  
(election of Senate members)

Senate is composed of nine members. The members of Senate are nominated by at least five members of academic staff from among the academic community or they can be self-nominated. The election of Senate members is done with majority voting in the Academic Council of College ESLG, which represents the whole academic community. At least 25 % must be students, which are elected by the Student Council.

12. Article  
(election criteria)

Members of the Senate must meet the following criteria:

- Be a full-time lecturer at ESLG;

- Have high academic and professional integrity;
- Must have GPA of previous studies of higher than 8.5;

13. Article  
(election procedure)

The Senate members are nominated during the annual meeting of Academic Council. Any member of the Academic Council can nominate himself/herself. A group of five members of academic council can nominate someone else to be appointed to member of Senate. The Senate establishes the joint nomination committee composed of three members to count the votes during the voting procedure. The voting can take place in public or with secret ballot.

Student representatives are delegated from the Student Council, who organizes the nomination and voting procedure for election of student representatives to the Senate.

Article  
(Time-limit of service)

Members of Senate are elected for the term of five years.

***Heads of departments/Deans***

14. Article  
(Election of Dean/Heads of departments)

Nomination of rector can be made by at least five members of academic staff who file a petition or any academic staff can nominate and apply for the position of the Dean. The position of Dean/Head of Department is approved by the Faculty Council and recommended to Senate for final approval.

15. Article  
(election criteria)

The Dean must meet the following criteria:

- Be at least Doctor of Science;
- Have a strong research background;
- Have a strong academic management experience;
- Have high academic integrity;

16. Article  
(election procedure)

The Faculty Council opens the call for applications for the position of Dean/Head of Department. The Faculty Council establishes the joint nomination committee composed of five members. All applicants will be interviewed by the committee. The proposed candidate needs the majority of votes in the Faculty Council before recommending the nomination to the Senate who decide with the majority voting.

*Members of Commissions*

17. Article  
(Election of members of committee)

Any member can nominate himself for serving in a Commission. Also at least two members can nominate an academic staff to serve in a respective commission. The final approval shall be made by the Senate at College level and Faculty Council at Faculty or department level.

18. Article  
(election criteria )

With respect to election into membership in the relevant commission, the members of Commission shall meet the following criteria:

- Be a lecturer of ESLG;
- Have experience related to the field regulated by the respective commission;
- Have high academic and professional integrity;

19. Article  
(election procedure)

The Rector shall seek nominations from different departments and faculties for serving in respective commissions and shall propose the list of nominations for deliberations and voting procedure in the Senate.

The Dean shall seek nominations from within the department/faculty for serving in the respective sub-commissions and shall propose the list of nominations for deliberations and voting procedure in the Faculty Council.

20. Article  
(time-limit)

The election into respective commissions shall be made for two years.

21. Article  
(entry into force)

The present regulation shall enter into force on 20.08.2019.

Prof. Dr. Edmond Hajrizi