



# College ESLG

To: Academic Council of College ESLG

Date: 30.10.2019

From: Associate Professor Dr. Visar Hoxha, Director of Department of Real Estate

Pursuant to Article 4 of the **Regulation and procedure of development/review and approval of new curricula of College ESLG**, as a Head of Unit of Real Estate Department, I hereby file a proposal to the Academic Council of College ESLG for the approval of review of already developed curricula of study programs Management of Real Estate and Infrastructure (MA) and Law and Management of Real Estate and Infrastructure (BA), both programs pending re-accreditation procedure before Kosovo Accreditation Agency.

I propose that following approval of review of curricula by the Academic Council, the following Curriculum Development Teams be established according to Article 12 of the Regulation and procedure of development/review and approval of new curricula of College ESLG, which according to Article 9 of the **Regulation must include also members of the stakeholders of private sector. I propose the following teams to be established:**

1. Team for review of curriculum of study program Management of Real Estate and Infrastructure (MA) – Assoc. Prof. Dr. Visar Hoxha, Assistant Professor Dr. Islam Hasani, Albina Vuthi (Student Representative), Gent Sejdiu (CEO of KRG), and Bajram Hoxha (CEO of Hoxha Investment Group);
2. Team for review of curriculum of study program Law and Management of Real Estate and Infrastructure (BA) – Assist. Prof. Dr. Veli Lecaj, Assistant Professor Dr. Hazer Dana, Assistant Professor Dr. Mersiha Kaçamovic, Taulant Blakaj (Student Representative), Jehona Hoxha (lecturer), Gent Sejdiu (CEO of KRG), and Bajram Hoxha (CEO of Hoxha Investment Group);

Assoc. Prof. Dr. Visar Hoxha  
Head of Real Estate Department, College ESLG



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# College ESLG

Date: 07.11.2019

## TRANSCRIPT OF MEETING HELD IN CORRESPONDENCE

Pursuant to Article 5 of the **Regulation and procedure of development/review and approval of new curricula of College ESLG**, at the meeting held in correspondence on 07.11.2019, the Academic Council approves the proposal of the Department Head for review of curricula of both study programs under evaluation and for the establishment of Curriculum Review Teams including members of stakeholders such as industry representatives. The following members of the Academic Council were present and signed the approval.

Albana Gjonbalaj

Christian Seidel

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Besnik Vrella

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Driton Haziri

Elita Çeku

Emblema Zeqiraj

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Edin Murati

Elvida Pallaska

Hazer Dana

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# College ESLG

Islam Hasani

Jehona Hoxha

Mendim Blakaj

Mersiha Kaçamakovic

Sabri Sadiku

Sara Sadiku

Kemal Yildirim

Veli Lecaj

Visar Hoxha



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# College ESLG

Date: 19.12.2019

## TRANSCRIPT OF MEETING OF CURRICULUM REVIEW TEAM

Following wider consultations with students, construction industry representatives, professors and other stakeholders according to Article 13 of the **Regulation and procedure of development/review and approval of new curricula of College ESLG**, the Curriculum Development Team for the study master program Law and Management of Real Estate and Infrastructure (BA) proposes the following:

1. The study program's mission is in full accordance with the mission of the institution;
2. Program's goals, objectives and learning outcomes are fully in accordance with the needs of the labour market, and future trends of the Kosovo and regional labour market development and the employability of graduates of such a profile as required by Article 11 of the present Regulation. The link with the labour market and contribution of the program to the private sector can also be seen in the Three Year Review of the Department of Real Estate, where construction industry representatives provide their findings regarding the contribution to the private sector and link with the labour market;
3. The study program has sufficient professors with full time status and part time status whereby most of ECTS credits are covered by full time staff. Also, joining the UBT group makes the program has access to a very long list of professors from UBT College. The professor with the highest academic title is Associate professor, which is sufficient to deliver the master program according to international standards. The program also possesses 2 main bearers of the program as required by Administrative Instruction of MEST. The study program fulfills all staff requirements as required by Article 7 of the present Regulation.
4. The study program was in implementation since 2010 (first accredited until 2016 and then validated as a program with diploma issued by Nova Univerza in Slovenia) and has plenty of physical books and electronic literature sufficient for the implementation of the program. Given the association status of ESLG within Nova Univerza, the access to electronic libraries SAGE, Springer, EBSCO through Nova Univerza library is enabled. The study program fulfills the requirements of resources as per Article 6 of the Regulation;

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The following curriculum is proposed for further review as accredited in the last round of accreditation.

**Table 1: Curriculum Overview**

| Year I       |         |                                       |                            |   |      |                     |
|--------------|---------|---------------------------------------|----------------------------|---|------|---------------------|
|              |         |                                       | Hours/<br>Semester I weeks |   |      |                     |
| No           | M/<br>E | Subjects                              | L                          | E | ECTS | Lecturer            |
| 1            | M       | Introduction to law                   | 2                          | 2 | 6    | Veli Lecaj          |
| 2            | M       | Academic writing and research methods | 2                          | 2 | 6    | Jehona Hoxha        |
| 3            | M       | Introduction to management            | 2                          | 2 | 6    | Mersiha Kacamakovic |
| 4            | M       | Introduction to spatial planning      | 2                          | 2 | 6    | Hazer Dana          |
| 5            | M       | Infrastructure project management     | 2                          | 2 | 6    | Mersiha Kacamakovic |
|              |         |                                       |                            |   | 30   |                     |
| Semester II  |         |                                       |                            |   |      |                     |
| No           | M/<br>E | Subjects                              | L                          | E | ECTS | Lecturer            |
| 6            | M       | Sustainable architecture              | 3                          | 3 | 8    | Elvida Pallaska     |
| 7            | M       | Economics of real estate              | 2                          | 2 | 5    | Islam Hasani        |
| 8            | M       | Registration of real estate           | 2                          | 2 | 6    | Hazer Dana          |
| 9            | M       | Real estate valuation I               | 2                          | 2 | 6    | Visar Hoxha         |
| 10           | E       | Financial Mathematics                 | 2                          | 2 | 5    | Sabri Sadiku        |
|              |         |                                       |                            |   | 30   |                     |
| Year II      |         |                                       |                            |   |      |                     |
| Semester III |         |                                       |                            |   |      |                     |
| No           | M/<br>E | Subjects                              | L                          | E | ECTS | Lecturer            |
| 11           | M       | Commercial Law                        | 2                          | 2 | 6    | Dr. Veli Lecaj      |
| 12           | M       | Valuation of Real Estates II          | 2                          | 2 | 6    | M.Sc. Mendim Blakaj |
| 13           | M       | Municipal Infrastructure              | 2                          | 1 | 4    | M.Sc. Driton Haziri |
| 14           | M       | Financial Accounting                  | 2                          | 2 | 6    | M.Sc. Sara Sadiku   |

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|                    |                 |   |          |          |                  |                              |
|--------------------|-----------------|---|----------|----------|------------------|------------------------------|
| 15                 | M               | Energy Infrastructure                   | 2        | 1        | 4                | M.Sc. Edin Murati            |
| 16                 | M               | Property Law                            | 2        | 1        | 4                | Dr. Christian Seidel         |
| 30                 |                 |   |          |          |                  |                              |
| <b>Semester IV</b> |                 |   |          |          |                  |                              |
| <b>No</b>          | <b>M/<br/>E</b> | <b>Subjects</b>                         | <b>L</b> | <b>E</b> | <b>ECT<br/>S</b> | <b>Lecturer</b>              |
| 17                 | M               | Obligations Law                         | 2        | 2        | 6                | Dr. Arzu Tuncer              |
| 18                 | M               | Cost Accounting                         | 2        | 2        | 6                | M.Sc. Sara Sadiku            |
| 19                 | M               | Human Resource Management               | 2        | 2        | 5                | M.Sc. Elita Çeku             |
| 20                 | M               | Transport Infrastructure                | 2        | 1        | 4                | M.Sc. Edin Murati            |
| 21                 | M               | Methods of Real Estate Marketing        | 2        | 2        | 5                | M.Sc. Elita Çeku             |
| 22                 | M               | Administrative procedure law            | 2        | 1        | 4                | Dr. Sirri Duger              |
| 30                 |                 |   |          |          |                  |                              |
| <b>Year III</b>    |                 |   |          |          |                  |                              |
| <b>Semester V</b>  |                 |   |          |          |                  |                              |
| <b>No</b>          | <b>M/<br/>E</b> | <b>Subjects</b>                         | <b>L</b> | <b>E</b> | <b>ECT<br/>S</b> | <b>Lecturer</b>              |
| 23                 | M               | Public Private Partnerships             | 2        | 2        | 6                | Dr. Islam Hasani             |
| 24                 | E               | Telecommunications Infrastructure       | 2        | 1        | 4                | M.Sc. Driton Haziri          |
| 25                 | E               | Insurance of Objects                    | 2        | 1        | 4                | Assoc. Dr. Visar Hoxha       |
| 26                 | E               | Facility Management                     | 2        | 1        | 4                | Besnik Vrella                |
| 27                 | E               | Real Estate Financing including leasing | 2        | 1        | 4                | Dr. Islam Hasani             |
| 28                 | E               | Labor Law                               | 2        | 1        | 4                | Dr. Sirri Duger              |
| 29                 | M               | Practical obligation                    | 180      |          | 12               | Any professor                |
| 30                 |                 |   |          |          |                  |                              |
| <b>Semester VI</b> |                 |   |          |          |                  |                              |
| <b>No</b>          | <b>M/<br/>E</b> | <b>Subjects</b>                         | <b>L</b> | <b>E</b> | <b>ECT<br/>S</b> | <b>Lecturer</b>              |
| 30                 | M               | Energy buildings                        | 2        | 2        | 6                | Assoc. Prof. Dr. Visar Hoxha |
| 31                 | E               | E-business in real estate               | 2        | 1        | 4                | Dr. Mersiha Kacamakovic      |
| 32                 | E               | Infrastructure and real estate policies | 2        | 1        | 4                | M.Sc. Jehona Hoxha           |

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|    |   |                |   |   |    |               |
|----|---|----------------|---|---|----|---------------|
| 33 | M | Diploma thesis | 2 | 2 | 20 | Any professor |
|    |   |                |   |   | 30 |               |

According to Article 14 of the Regulation, the Curriculum Development Team proposes that each course bearer in the proposed curriculum to review and update the course syllabi by 15 January 2020, when it will be submitted to the Academic Council for final approval. Each professor must pay attention to the following:

- Objectives of the course must correspond to program objectives;
- Learning outcomes should not deviate from the program learning outcomes but also should take into account the Learning Outcomes Self Assessment made by each professor in the courses. Please see [http://www.eukos.org/repository/docs/Learning\\_Outcomes Assesment\\_Forms\\_Kolegji\\_ESLG\\_2018-2019.pdf](http://www.eukos.org/repository/docs/Learning_Outcomes_Assesment_Forms_Kolegji_ESLG_2018-2019.pdf)
- The activities and assessment criteria should include essay writing in the first two years and more empirical research within the third year;
- Include practical case studies as outlined by the needs of the industry pointed out by construction industry representatives members of this team;
- Pay attention to the ECTS workload of study hours per each planned activity. Course content should be planned for 15 weeks;
- Update the literature with the modern knowledge in the field;
- Include the researches of professors of Department of Real Estate published in SCOPUS indexed journals as reading materials;

Veli Lecaj

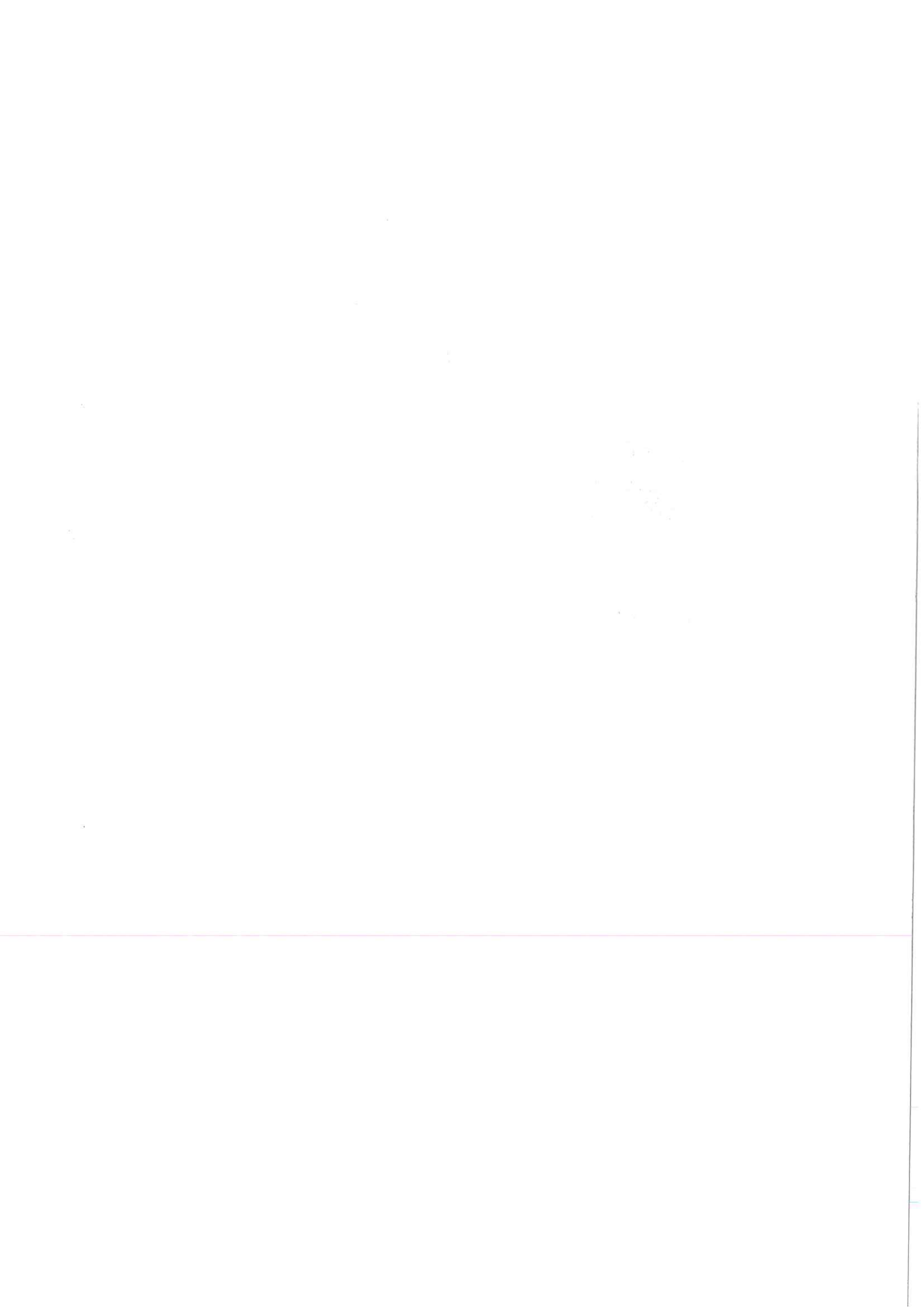
Hazer Dana

Mersiha Kacamakovic



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Taulant Blakaj, Student

Construction industry representatives



Gent Sejdiu, CEO of KRG, Kosovo Realty Group L.L.C



Bajram Hoxha, CEO of Hoxha Investment Group



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# College ESLG

Date: 19.12.2019

## TRANSCRIPT OF MEETING OF CURRICULUM REVIEW TEAM

Following wider consultations with students, construction industry representatives, professors and other stakeholders according to Article 13 of the **Regulation and procedure of development/review and approval of new curricula of College ESLG**, the Curriculum Development Team for the study master program Management of Real Estate and Infrastructure (MA) proposes the following:

1. The study program should change the name from Law and Management of Real Estate and Infrastructure (MA) to Management of Real Estate and Infrastructure (MA) following the proposal of students, construction industry representatives, and bearing in mind that the addition Law is not fully in compliance of the mission of the program which is to instill the culture of sustainability.
2. The study program's mission is in full accordance with the mission of the institution;
3. Program's goals, objectives and leaning outcomes are fully in accordance with the needs of the labour market, and future trends of the Kosovo and regional labour market development and the employability of graduates of such a profile as required by Article 11 of the present Regulation. The link with the labour market and contribution of the program to the private sector can also be seen in the Three Year Review of the Department of Real Estate, where construction industry representatives provide their findings regarding the contribution to the private sector and link with the labour market;
4. The study program has sufficient professors with full time status and part time status whereby most of ECTS credits are covered by full time staff. Also, joining the UBT group makes the program has access to a very long list of professors from UBT College. The professor with the highest academic title is Associate professor, which is sufficient to deliver the master program according to international standards. The program also possesses 2 main bearers of the program as required by Administrative Instruction of MEST. The study program fulfills all staff requirements as required by Article 7 of the present Regulation.
5. The study program was in implementation since 2013 and has plenty of physical books and electronic literature sufficient for the implementation of the program. Given the association status of ESLG within Nova Univerza, the access to electronic libraries SAGE, Springer, EBSCO through Nova Univerza library is

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enabled. The study program fulfills the requirements of resources as per Article 6 of the Regulation;

The following curriculum is proposed for further review as accredited in the last round of accreditation in 2016.

**Table 1: Curriculum Overview**

| Year I      |         |   |   |                 |      |                     |
|-------------|---------|---|---|-----------------|------|---------------------|
|             |         | Semester I  |   | Hours/<br>weeks |      |                     |
| No          | M/<br>E | Subjects  | L | E               | ECTS | Lecturer            |
| 1           | M       | Law of property and infrastructure                            | 2 | 2               | 6    | Christian Seidel    |
| 2           | M       | Academic writing and research methods                         | 2 | 2               | 6    | Visar Hoxha         |
| 3           | M       | Sustainable Architecture                                      | 2 | 2               | 6    | Elvida Pallaska     |
| 4           | M       | Sustainable urban design                                      | 2 | 2               | 6    | Elvida Pallaska     |
| 5           | E       | Sustainable facility management                               | 2 | 2               | 6    | Visar Hoxha         |
| 7           | E       | Economics of real estate                                      | 2 | 2               | 6    | Mersiha Kacamakovic |
| 8           | E       | Real estate policies in European Union                        | 2 | 2               | 6    | Veli Lecaj          |
|             | E       |   |   |                 |      |                     |
| 30          |         |   |   |                 |      |                     |
| Semester II |         |   |   |                 |      |                     |
| No          | M/<br>E | Subjects  | L | E               | ECT  | Lecturer            |
| 8           | M       | Sustainable building materials                                | 2 | 2               | 6    | Visar Hoxha         |
| 9           | M       | Energy buildings  | 2 | 2               | 6    | Visar Hoxha         |
| 10          | M       | Entrepreneurship in real estate                               | 2 | 2               | 6    | Islam Hasani        |
| 11          | M       | Quantitative Investment Techniques                            | 2 | 2               | 6    | Sabri Sadiku        |
| 12          | E       | Theory of probability in real estate                          | 2 | 2               | 6    | Sabri Sadiku        |
| 13          | E       | Real estate development                                       | 2 | 2               | 6    | Mersiha Kacamakovic |
| 18          | E       | Execution of innovative projects in public and private sector | 2 | 2               | 6    | Islam Hasani        |
| 30          |         |   |   |                 |      |                     |
| Year II     |         |   |   |                 |      |                     |

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| Semester III |         |  |   |    |          |                                     |
|--------------|---------|--|---|----|----------|-------------------------------------|
| No           | M/<br>E | Subjects   | L | E  | ECT<br>S | Lecturer                            |
| 16           | M       | Registration of real estate  | 2 | 2  | 6        | Hazer Dana                          |
| 17           | M       | Valuation of real estate   | 2 | 2  | 6        | Visar Hoxha                         |
| 18           | E       | Municipal infrastructure   | 2 | 2  | 6        | Visar Hoxha                         |
| 19           | E       | Partnership in real estate:<br>Negotiation of agreements in<br>development phase | 2 | 2  | 6        | Mersiha Kacamakovic,<br>Arzu Tuncer |
| 20           | E       | GIS in real estate   | 2 | 2  | 6        | Hazer Dana                          |
| 21           | E       | Energy infrastructure  | 2 | 2  | 6        | Visar Hoxha                         |
| 22           | E       | Intellectual property rights in real<br>estate                                   | 2 | 2  | 6        | Sirri Duger                         |
| 23           | E       | Massive valuation of real estate   | 2 | 2  | 6        | Islam Hasani                        |
| 24           | E       | Financial analysis of real estate<br>investments                                 | 2 | 2  | 6        | Mersiha Kacamakovic                 |
| 25           | E       | Telecommunications Infrastructure  | 2 | 2  | 6        | Visar Hoxha                         |
|              |         |  |   |    | 30       |                                     |
| Semester IV  |         |  |   |    |          |                                     |
| No           | M/<br>E | Subjects   | L | E  | ECT<br>S | Lecturer                            |
| 23           | M       | Diploma thesis   | 2 | 10 | 30       |                                     |
|              |         |  |   |    | 30       |                                     |

According to Article 14 of the Regulation, the Curriculum Development Team proposes that each course bearer in the proposed curriculum to review and update the course syllabi by 15 January 2020, when it will be submitted to the Academic Council for final approval. Each professor must pay attention to the following:

- Objectives of the course must correspond to program objectives;
- Learning outcomes should not deviate from the program learning outcomes but also should take into account the Learning Outcomes Self Assessment made by each professor in the courses. Please see [http://www.eukos.org/repository/docs/Learning\\_Outcomes\\_Assesment\\_Forms\\_K\\_olegji\\_ESLG\\_2018-2019.pdf](http://www.eukos.org/repository/docs/Learning_Outcomes_Assesment_Forms_K_olegji_ESLG_2018-2019.pdf)
- The activities and assessment criteria should take into account the research-based teaching giving most of weight to research;

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- Where applicable, include also the Interdisciplinary Activity;
- Pay attention to the ECTS workload of study hours per each planned activity. Course content should be planned for 15 weeks;
- Update the literature with the modern knowledge in the field;
- Include the researches of professors of Department of Real Estate published in SCOPUS indexed journals as reading materials;

Visar Hoxha

Islam Hasani

Albina Vuthi, Student



Construction industry representatives

Gent Sejdiu, CEO of KRG, Kosovo Realty Group L.L.C



Bajram Hoxha, CEO of Hoxha Investment Group



# College ESLG

Date: 20.01.2020

## TRANSCRIPT OF MEETING HELD IN CORRESPONDENCE OF AACDEMIC COUNCIL

Pursuant to Article 17 of the Regulation and procedure of development/review and approval of new curricula of College ESLG, the Academic Council at the meeting held in correspondence on 20.01.2020 approves the final draft of curricula, including self evaluation reports of study programs, curriculum structure, and course syllabi per each course for the following study programs:

- Law and Management of Real Estate and Infrastructure (BA);
- Management of Real Estate and Infrastructure (MA);

VISAR HOXHA  
Dhoxha  
Sufi

SARA SADIKU  
Veli Leçaj

Islam Hasani

HAZER DAKIA

ALBAN AJIUBAKAJ  
[Signature]

EDIN MURATI  
[Signature]

Emblema Zegiraj Elita GERU  
Zegiraj  
Elita

[Signature]

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MENDIM BLAKAJ

[Signature]

Driton Haziri [Signature]

BENNIK VEJLA [Signature]

JEHONA HOXHA

Hoxha

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SABRI SADIKU

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